



City of Burlington  
DPW-Water Resources  
234 Penny Lane  
Burlington, VT 05401  
802.863.4501 (P)  
802.864.8233 (F)  
[www.burlingtonvt.gov](http://www.burlingtonvt.gov)

## Fire Sprinkler Service Inspection & Testing Notification

Fax completed form to (802) 864-8233 or  
email form to [jlavalette@burlingtonvt.gov](mailto:jlavalette@burlingtonvt.gov)

### Section 1: Reporting Party Information

### Section 2: Building Information

<b>Company:</b>	<b>Property Contact:</b>
<b>Submitted By:</b>	<b>Building Address:</b>
<b>Phone #:</b>	<b>Building Name (if applicable):</b>
<b>Email:</b>	<b>Contact Phone #:</b>
<b>Date Submitted:</b>	<b>Contact Email:</b>

### Section 3: Job Information

<b>System(s) Affected:</b>
<b>Reason for Work:</b>
<b>Work Beginning Date &amp; Time:</b>
<b>Work Ending Date &amp; Time:</b>
<b>Onsite Contact Name:</b>

### Instructions For Notifying DPW Of Disruption

- Burlington Public Works **MUST** be notified of any planned or emergency work involving the water distribution system.
- Please type or write legibly as this **form will be posted on the City website** as submitted.
- Remit this form no less than 48 business hours prior to work commencing via fax or email:
  - Fax to (802) 864-8233 or
  - Email to [jlavalette@burlingtonvt.gov](mailto:jlavalette@burlingtonvt.gov)